

**INVENTORY TO THE
SUNDAY SCHOOL DEPARTMENT, 1919-1973
COLLECTION
AR. 565**



Sunday School leaders, 1910

Southern Baptist Historical Library and Archives

Sunday School Department Collection, 1919-1973 AR.565

I. Arrangement and Description:

The Sunday School Department Collection consist of pamphlets, brochures, programs, reports, studies and minutes. The collection does not include records of the department or its leaders. The material in the collection does document the programs and emphasis of the Sunday School Department at the Sunday School Board of the Southern Baptist Convention. The collection spans the dates, 1919 to 1973. The bulk of the material is dated between 1935 and 1960. The collection includes 16 linear feet of material. The collection is divided into three series. The three series are listed and described below.

A. Booklets and Promotional Literature, 1919-1960

This portion of the collection includes 5 boxes (6 linear ft.) of material. It consist of booklet and brochure on various aspects of the Sunday School program. The files are arranged alphabetically by folder title. Some items are sub-divided into a chronological sequence.

B. Minutes -Sunday School Department -units, sections, committees, etc., 1966-1976

These minutes, filed in loose leaf notebooks, span the years 1966 to 1976. These minute notebooks were from A. V. Washburn and Don Trotter in the Sunday School Department. They include the Sunday School Department staff meeting minutes and minutes of the Section meetings. The minutes of other groups and committee are in the collection. They include: Coordinating Committee, Inter-Agency Council; Church Program Organizations Group Staff Minutes, and the Church Services and Materials Division.

The minutes are arranged in the following manner.

Sunday School Department Staff minutes (chronological order)
Other minutes (chronological order)

Minutes are located in boxes 6-10.

C. Reports, studies and plans, 1961-1973

This series includes various reports and plans initiated by the Sunday School Board. They are arranged chronologically and are located in boxes 11-13.

A. Booklets and Promotional Literature

Box 1

F.F.

1. Adult Department -Associational material
2. Adult Department -Bible use
3. Adult Department -General
4. Adult Department -Mixed Classes

5. Adult Department -Officers
6. Adult Department -Programs and procedures
7. Adult Department -Promotion and grading
8. Adult Department -"Providing for Adults in Sunday School"
9. Adult Department -Secretary
10. Adult Department -Song Leader and pianist
11. Adult Department -Standards of Excellence
12. Adult Department -Superintendent and Associate
13. Adult Department -Teacher
14. Adult Department -Young Adults
15. Associations -Adults
16. Associations -Beginners
17. Associations -Extension Department
18. Associations -General material
19. Associations -Juniors
20. Associations -Intermediates
21. Associations -Nursery and Cradle Roll
22. Associations -Officers
23. Associations -Organizing Sunday School
24. Associations -Planning and Associational calendars
25. Associations -Posters
26. Associations -Reports and Standards of Excellence
27. Associations -Rural churches
28. Associations -30,000 movement
29. Associations -Training workers
30. Associations -Vacation Bible School
31. Associations -Young People
32. Associations -1958 material
33. Baptist Jubilee Advance material
34. Beginner Department material
35. Beginner Department -1958 material
36. Bible Study Week
37. Calendar of Activities, 1944-1958
38. Calendar of Activities, 1958-1961

Box 2

F.F.

1. Centennial material -1945 (SBC 100th anniversary)
2. Christian Home Week, 1943-60
3. Christian Home Week -posters
4. Church Kindergarten
5. Clinic programs, 1938-39
6. Clinic programs, 1944-48
7. Clinic programs, 1949-52
8. Clinic programs, 1953-55
9. Clinic programs, 1956
10. Clinic programs, 1957
11. Clinic programs, 1958
12. Clinic programs, 1958-63 (notebook)
13. Convention programs (Southwide Sunday School), 1938-44
14. Convention programs (Southwide Sunday School), 1960
15. Cradle Roll Department
16. Cradle Roll Department
17. Cradle Roll Department -1958 Literature
18. Enlargement literature
19. Enlargement literature

20. Enlargement literature, 1958
21. Extension Department, 1934-58
22. Extension Department, 1959
23. Extension Department
24. Extension Department
25. Free Literature List

Box 3

F.F.

1. Home Life (magazine)
2. Home Life material
3. Intermediate Day -Emphasis material
4. Intermediate Department -Associational material
5. Intermediate Department -Book List
6. Intermediate Department -General material
7. Intermediate Department -Officers
8. Intermediate Department -pianist and Song Leader
9. Intermediate Department -Secretary
10. Intermediate Department -Standards of Excellence
11. Intermediate Department -Teachers
12. Intermediate material -1958
13. Junior Department material
14. Junior Department material
15. Junior Department material -1958
16. Junior Department -promotional material, 1958
17. Married Young People's Department
18. "A Million More in 54" booklets
19. "A Million More in 54" -material
20. "A Million More in 54" -posters
21. Missionary Day in Sunday School, 1919-1932
22. Missionary Day in Sunday School, 1934-38
23. Missionary Day in Sunday School, 1939-45
24. Missionary Day in Sunday School, 1946-1951
25. Missionary Day in Sunday School, 1952-1959

Box 4

F.F.

1. "More Sunday Schools"
2. Nursery Department
3. Nursery Department
4. Nursery Department -promotion literature, 1958
5. "On the March with the Master" World War II devotional booklet
6. "The Pastor and the Sunday School"
7. Periodicals- Sunday Schools -specifications/cost, 1941-52
8. Preview Study (Adults, Intermediate, and Young People), 1943-51
9. Preview Study (Adults, Intermediate, and Young People), 1952-60
10. Preview Study (Beginner/Primary), 1944-56
11. Preview Study (Cradle Roll/Nursery), 1944-52
12. Preview Study (Juniors/Intermediates), 1944-57
13. Primary Department
14. Primary Department
15. Primary Department -Promotion Literature, 1958
16. Promotional Literature -General, 1958
17. Promotional material -Audiovisual aids
18. Promotional material -Herman King, 1958

19. Promotional material -A. V. Washburn, 1958
20. Promotion Day programs
21. Rural church
22. Six point record system
23. Song sheets
24. Soul winners leaflets
25. Standards of Excellence, 1935-41
26. Standards of Excellence, 1948-57
27. Standards of Excellence, forms and posters

Box 5

F.F.

1. Sunday School -General leaflets, 1930's & 1940's
2. Sunday School Officers
3. Teaching Sunday School
4. Teaching Sunday School
5. Teaching- Instructional material, 1958
6. Training Sunday School Workers
7. Training Sunday School Workers
8. Training Sunday School Workers
9. Training Sunday School Workers
10. Training Sunday School Workers -posters
11. Training- Correlated Church Study Course -Evaluation, 1950
12. "Twenty-five years' progress in Sunday School work, 1921-1945"
13. Vacation Bible School, promotional material, 1957
14. Vacation Bible School, promotional material, 1958
15. Vacation Bible School, promotional material, 1959
16. Vacation Bible School -Statistics, 1958
17. Visitation
18. Young People's Department -Association
19. Young People's Department -Away Department
20. Young People's Department -General material
21. Young People's Department -Officers
22. Young People's Department -Organization
23. Young People's Department -Programs and procedures
24. Young People's Department -Standard of Excellence
25. Young People's Department -Superintendent and Associate Superintendent
26. Young People's Department -Teacher
27. Young People's Department -Promotional literature, 1958

B. Minutes, 1966-1976

- I. Sunday School Department, units, sections, committees, etc.

Box 6

Volume

1. Minutes -Sunday School Department, Education Division, Miscellaneous, 1966
(A. V. Washburn)
2. Minutes -Sunday School Department, sections and committees, 1967 (A. V. Washburn)

3. Minutes -Sunday School Department, Preschool/Children section, Youth section, Adult section, General Admin. unit, Study Course committee, 1969-70. (A. V. Washburn)
4. Minutes -Sunday School Department -Staff, Preschool, Children, Youth, Adult, General, Admin., 1970-71. (A. V. Washburn)
5. Minutes -Sunday School Department -Staff and Supervisors, General Field Services, General Editorial Services Section, Adult, Youth, Preschool Children sections, 1970.
6. Minutes -Sunday School Department, Staff and Supervisors, 1971-72. (Don Trotter)

Box 7

Volume

1. Minutes -Sunday School Department, Staff, Extension Activities section, General Officers section, Young Adult, Youth, Children's Preschool sections, 1971-72. (A. V. Washburn)
2. Minutes -Sunday School Department -Staff, Extension Activities, General Officers, Adult, Young Adult, Youth, Children's Preschool sections, work groups. 1972-73 (A. V. Washburn)
3. Minutes -Sunday School Department -Staff and Supervisors, 1973. (Don Trotter)
4. Minutes- Sunday School Department -Extension Activities, General Officers, Adult, Young Adult, Youth, Children, Preschool, 1973-74. (A. V. Washburn)
5. Minutes -Sunday School Department -Staff Meetings, 1974. (Don Trotter)
6. Minutes -Sunday School Department -Staff meetings. 1974-75. (A. V. Washburn)

Box 8

Volume

1. Minutes -Sunday School Department, Staff, Extension Activities, General Officers, Adult, Young Adult, Youth, Children, Preschool sections, 1974-75. (A. V. Washburn)
2. Minutes -Sunday School Department -Staff meetings, 1975-76 (Don Trotter)
3. Minutes -Baptist Jubilee Advance Committee, 1956-64; BJA Promotion Coordination Committee, 1961; Post '64 Advisory Committee, 1961-63; Post '64 Planning Group; Committee to Study Plans for World Missions Rallies, 1960-61; and BJA subcommittee on program, goals, co-ordination, and finance, 1957-61.
4. Minutes -Coordinating Committee, IAC, 1969-70
5. Minutes -Church Program Organizations Group Staff Minutes. 1971-72
6. Minutes -Church Program and Services Subcommittee, 1971-72.

Box 9

Volume

1. Minutes -Church Program Organizations Group Staff Minutes, 1971-72.
2. Minutes -Coordinating Committee, IAC, 1972-73; Church Program Organizations Subgroup, 1972-73.
3. Minutes -Church Program Organization Group Staff, 1972-73.
4. Minutes -Coordinating Committee, IAC, 1973-74; Church Program Organizations Subgroup, 1973-74.
5. Minutes -Church Program Organization Group, 1973-74.

Box 10

Volume

1. Minutes -Coordinating Committee, IAC, 1974-75.
2. Minutes -Church Program Organizations Group Staff, 1974-75
3. Minutes -Coordinating Committee, IAC, 1975; Church Program Organizations Subgroup.
4. Minutes- Church Program Organizations Staff Meetings, 1975-76; Church Services and Materials Division Staff, 1975-76.

C. Reports, Studies and Plans

Box 11

Volume

1. 1961- A resume of events in the background and history of the Baptist Sunday School Board.
2. 1962- Sunday School Planning documents, long range planning; objectives and structures of the programs of the BSSB; program of church literature publishing; background and history for the programs of the BSSB; problem areas; calendar of SBC activities; Associational Study Conference; procedure for promotion of audiovisual material; and employee benefits.
3. 1964- "A church fulfilling its mission through proclamation and witness" SBC Emphasis Planning Group, September, 1964.
4. 1964- Sunday School Programming Resource material.
5. 1964- Study Papers. "A Church Fulfilling its mission"
6. 1965- Sunday School Programming Resource material. For 1965-68

Box 12

Volume

1. Program Design Requirements, 1969-73 (1967)
2. Field Service Plan, 1969-71

3-5 Church Base Design (Shaping the 70's), 1971

Box 13

Volume

1. Evaluation of Products and materials, 1971 (IRP-329)
2. Broadman Press, Convention Press, Church Literature, and Lifeway: A Research Report, January, 1972. Manpower Development Department.
3. Dated Plan Manual, produced by Church Services and Materials Division Office, January, 1972.
4. Evaluation of Tracts (Copies of tracts glued in notebook) September, 1972.
5. State Sunday School Secretaries' meeting -Notebook, December, 1972.
6. Handbook of principles and procedures for Sunday School Board Curriculum Planning. January, 1973.